| **Daily Report** | | | | | | | | | | | | | |  |
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| **PROGRESS** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **PERSONNEL LOG** |  |  | **EQUIPMENT** |  |  |  | **MATERIAL DELIVERIES** | | | | | | | |
| Name or Team | | Hrs | Name [ID] | Time In | Time Out | Hrs | Name | | |  |  |  |  | Qty |
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| **HIGHLIGHTS** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Visitors |  | | | | | | | | | | | | | |
| Issues/Delays |  | | | | | | | | | | | | | |
| Safety |  | | | | | | | | | | | | | |
| Reported By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |  | Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | |  |