Construction Punch List Template

[Company Logo]

Project Name: **Project Manager:**

Project Location: **Date:**

Punch ID	Location	Item Description	Priority	Subcontractor Responsible	Date Observed	Due Date	Status
1	223 Reid Street Site	Clear broken equipment	High	David Smith	02/27/2023	03/04/2023	Complete
1.1			Medium				Not Started
1.2			Low				In Progress
1.3							