**I. Parties:** This contract outlines the terms and conditions of the [Name of Project] project to be completed. This construction agreement is between:

|  |  |
| --- | --- |
| **Client** | **Contractor** |
| **Client/Company Name:** | **Contractor/Company Name:** |
| **Address:** | **Address:** |
| **Zip Code:** | **Zip Code:** |
| **State:** | **State:** |
| **Contact Information:** | **Contact Information:** |

**II. Scope of Work:** The contractor is responsible for completing the following work:

**III. Payment Terms:** The client agrees to pay the contractor the following, given that the work provided meets industry quality standards:

|  |  |  |
| --- | --- | --- |
| * $\_\_\_\_\_\_\_\_\_/ Hour | * $\_\_\_\_\_\_\_\_\_\_ Fixed Project Price | * Other: |

The contractor agrees to be paid the following:

|  |  |  |
| --- | --- | --- |
| * $\_\_\_\_\_\_\_\_\_/ Hour | * $\_\_\_\_\_\_\_\_\_\_ Fixed Project Price | * Other: |

The contractor will receive payment(s):

|  |  |  |  |
| --- | --- | --- | --- |
| * Bi-Weekly | * Monthly | * Upon Project Completion | * Other: |

\***Additional Expenses:** [Specify who will be responsible for the payment of additional expenses. This can include the cost of materials needed for the project, or other operating expenses.]

**IV. Timeline:** Project Start Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date To Be Completed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Milestones (If Applicable): 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**V. Permits and Licenses:** Here, include the permits and licenses that the contractor must possess or acquire in order to legally and safely complete the project.

**VI. Changes In The Work:** Throughout the duration of a project, there may be additions, deductions, or modifications to the work to be completed. Here, outline the change order process both the contractor and owner must follow if they wish to modify parts of the project.

**VII. Termination:** Include terms for contract termination. Termination can be set for a specific date for when the project is complete, or may be allowed if proper notice is given.

**VIII. Liability and Insurance:** List the insurance requirements for the contractor and any subcontractors who will be working on the project.

**IX. Independent Contractor Status:** Ensure that the contractor is aware and agrees that they are **not** an employee of the company, but rather one party hired to complete a certain set of projects or tasks.

**X. Additional Terms and Conditions:** Add any other terms and conditions that must be followed by the contractor.

**Signed this \_\_\_\_\_\_DAY\_\_\_\_\_ Day of \_\_\_\_\_\_\_\_\_\_, 2023.**

**Clients Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Date Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Contractors Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Date Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Witness Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Date Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**