

Company Name
Address
Phone Number

Company Logo

CONSTRUCTION WORK ORDER

Job Name	
Job Number	
Requested by	
Work Location	

Date	
Time	

Project Information	
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Work Description	
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Materials Required	Material Description	Quantity	Price	Total
Materials Total				
Labor Required	Labor Description	Hours	Rate	Total
Labor Total				

Estimated Cost	
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Change Order Requests	

Approving Party	
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Completed Date and Time

Date of Approval	
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